

What's Up In Bruderheim? Community Awareness Night



September 8th, 2011
Bruderheim Memorial
Community Centre
6:30 pm to 8:30 pm
Free Hot Dogs, Chips,
Coffee, Tea and Juice
while supplies last!

Find out about local
community groups and
organizations, volunteer
opportunities, sports and
community programs,
and more!

Check out what is
happening in Bruderheim
this fall!

Sponsored by the Town of Bruderheim (Community Services Department)
A project of the Community Services Advisory Board

.....
Community groups and non-profit organizations that are interested in participating
in this event are invited to contact the Town Office to register! REGISTRATION
IS FREE!

Event Contact: Jodi Brown

Phone: 780-796-3731



WHAT'S UP IN BRUDERHEIM?
COMMUNITY AWARENESS NIGHT
THURSDAY, SEPTEMBER 8TH, 2011
6:30 PM TO 8:30 PM
COMMUNITY CENTRE



Participant Information

This event is intended to promote community awareness of social and/or recreational programs and classes, volunteer opportunities, and/or local non-profit community groups and organizations in Bruderheim and the surrounding area.

Registration Procedures: All participating organizations must complete and submit a registration form to the Town Office prior to **Tuesday, September 6th, 2011.**

Registration forms may be faxed to 780-796-3037 or dropped off at the Town Office during regular business hours: Monday to Friday between 8:00 am and 4:00 pm. The mailing address is for the Town of Bruderheim is: Box 280, Bruderheim, Alberta T0B 0S0.

Table Assignment: There are **21 tables** available that will be assigned on a "first come, first served" basis. Each group may request a maximum of two tables. We will do our best to accommodate placement requests however we cannot guarantee that we will be able to place you in the spot requested.

Table Cloths: The Town of Bruderheim **does not** provide table cloths or covers for the event—participants will need to drape their own tables.

Electrical Power Access: There are **3 spaces available with access to power.** These spaces will be assigned to the first three registrants who request a power space. We will contact participants to confirm placement in a power space. **Please note: An extension cord will be needed and participants must provide their own cord.**

Audio Visual Equipment: We cannot supply extension cords, videos, overhead projectors, screens, or televisions for displays. You will be responsible to provide your own audio visual equipment as needed.

Set Up: The Community Centre will be open for participants to set up before the event at **4:30 pm.**

Food: The Town of Bruderheim (Community Services Advisory Board) will be sponsoring free hot dogs, potato chips, juice, coffee and tea for all vendors and the general public from 6:30 pm to 8:30 pm.

All insurance and security is the responsibility of the vendor. The Town of Bruderheim assumes no responsibility for the security of table displays or other personal property of vendors participating in this event.

*Thank-You for participating in our annual Community Awareness event!
If you have any questions or require further information, please do not hesitate to contact
Jodi Brown (Community Services Director) at 780-796-3731 or via email at
brownj@strathcona.ab.ca.*



What's Up in Bruderheim?
Community Awareness Night
Bruderheim Community Centre
September 8th, 2011
6:30 pm to 8:30 pm

Table Registration Form

Club/Organization or Community Group: _____

Contact Name: _____

Phone Number: _____

Please circle the following types of promotion that your group will be doing at the event:

- ◇ Table Display with general information
- ◇ Program or Class Registration
- ◇ Other

Please describe any demonstrations that you plan to do during the event such as dancing, fitness, or music performances:

All demonstrations must be preapproved by the Community Services Director.

Do you plan on doing a door prize draw? Yes No

Number of Tables Requested: _____ (Maximum 2 per group)

Access to an electrical outlet required _____ Yes _____ No

Please bring an extension cord.

Please note: There are only three power spaces available. These spaces will be assigned in the order that requests are received. We cannot supply extension cords, videos, overhead projectors, screens, or televisions for displays. You will be responsible to provide your own audio visual equipment as needed.

All participants should note the following:

- There are 21 table spaces available. Tables will be assigned on a first come, first serve basis. Vendors are responsible for draping their own tables.
- There will be free hot dogs, juice, coffee, and tea offered to all vendors and the general public during the event.
- Set up time is between 4:30 pm and 6:30 pm.
- All insurance and security is the responsibility of the vendor.

Event Contact: Jodi Brown (Community Services Director): 780-796-3731.