

BYLAW NO 03-2025
OF THE TOWN OF BRUDERHEIM

(hereinafter referred to as “the Municipality”)

IN THE PROVINCE OF ALBERTA TO AMEND BYLAW 10-2024

**BEING A BYLAW OF THE TOWN OF BRUDERHEIM IN THE PROVINCE OF ALBERTA, FOR THE
PROCEDURES BYLAW FOR THE TOWN OF BRUDERHEIM**

PURSUANT to section 145 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended: Council may (1) by bylaw establish the procedures to be followed by Council (2) by bylaw establish Council Committees and other bodies, (3) by bylaw establish the functions of the committee or body and the procedures to be followed by it.;

WHEREAS Council deems it necessary to regulate the procedure and conduct meetings or Council and Committees established by Council.

NOW THEREFORE, pursuant to the authority of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Town of Bruderheim duly assembled enacts:

1. Bylaw 10-2024 the Town of Bruderheim Procedures Bylaw is hereby amended as follows;
 - a) The following are inserted under ELECTRONIC RECORDING OF PROCEEDINGS;
 - a. The facilities enable the public to watch and/or listen to the meeting at the place specified through Voyent Alert and social media;
 - b. The facilities enable the meeting participants to hear and communicate with each other through the chat feature.
 - b) The following are inserted under ELECTRONIC MEETINGS;
 - a. The chair may direct that meetings are held electronically through Zoom if, in their determination, electronic meetings are desirable or if they are required during emergency, public health, or disaster events;
 - b. When a meeting is held electronically;
 - i. All participants must identify themselves by given and surname through their usernames on Zoom and may further identify themselves by position or organization if they wish, the Chair may consider them absent if given and surname are not made available;
 - ii. Members participating in a meeting electronically must have their cameras off to be considered present unless otherwise permitted by the Chair;
 - iii. The Chair must be physically present to preside over a meeting or a hearing that is being held electronically. If the Chair wishes to participate in the meeting electronically, they must vacate the position for that meeting or hearing;

- iv. The Chair has the authority to end a member's electronic participation in an electronic meeting or hearing if, in their determination, it is disruptive to the meeting or hearing, or the location of the member is not secure or appropriate.
 - c. When a vote is called, council members attending the meeting by means of electronic communications shall be asked to state their vote and shall be a recorded vote.
 - d. The Chair shall announce to those in attendance at the Council Meeting that a Council Member is attending the meeting by means of electronic or other communication.
 - e. The Chair has the sole authority to deny the use of the electronic meeting if in his/her opinion is disruptive to the Council Meeting, and in his/her opinion is not secure.
- c) The following are inserted under PUBLIC HEARINGS,
- a. During a public hearing, participants of the meeting by Zoom has the opportunity to raise their hand and will be addressed in order, decided by the Chair. No debate shall be entered into through the chat feature.

This Bylaw comes into force and effect after Third reading.

READ A FIRST TIME this 16th day of April 2025.

READ A SECOND TIME this 4th day of June 2025.

READ A THIRD AND FINAL TIME this 4th day of June 2025.

Original Signed

Mayor

Original Signed

Chief Administrative Officer

Corporate Seal